

Joint Union & Management Committee
Meeting Minutes
Wednesday, January 18, 2006

Present: Jackie Podger, Chair
George Athans
Lynn Phillips
Arluene King
Kenneth Beckett
Rob Wotherspoon

Regrets: Karen Whitehouse

Recording Secretary: Yvonne Novak

1. Call to order – 9:04 am
2. Approval of Agenda – Approved with two additions (4.5 Christmas Floater for Auxiliaries & 4.6 LOU for Research Assistants)
3. Approval of Minutes – Approved
4. New Business

4.1 Support Staff Development Fund and Terms of Reference

i. Transition Memorandum of Understanding

There is \$20,600 in the Support Staff Development fund. The University will contribute \$45,000 each fiscal year.

ii. Special Funding

The “Special Funding” allocated from the Support Staff Development Fund for long-term educational programs has been discontinued as per the majority vote of the BCGEU members. Funding for individuals has been increased from \$750 to \$1,000 per fiscal year.

4.2 Collective Agreement Negotiations - Update

BCGEU headquarters has confirmed by fax that they would like to proceed with collective agreement negotiations by the week of February 6, 2006. That would allow time between now and then for the local office and the University to complete outstanding matters from the Memorandum of Understanding of December 2004. The University has assigned Jackie Podger as Chief Negotiator for the University. The other members of the negotiating committee will be George Athans, Lynn Phillips, and Melody Burton. The BCGEU has not yet assigned their Chief Negotiator. Other BCGEU Committee members include Arluene King and Ken Beckett. The process will include initial approval of the mandate by the University, actual bargaining and signoff by both parties on the proposals, final approval of the new collective agreement by the Board of Governors, and ratification by the BCGEU. In order for the membership and the University to be able to receive a share of the provincial funding, the entire process and ratification must be completed by March 31, 2006.

4.3 Designated First Aid Attendants (Article 70.01)

Shelley Kayfish, Safety and Environment Advisor, will be conducting a research survey and providing her recommendations on the requirements and needs of the Campus regarding First Aid Attendants. It was agreed to carry this agenda item forward to the next meeting for further discussion and follow-up.

ACTION: UBCO

4.4 Job Evaluation Procedures – Article 18.01

It was agreed that the job evaluation process needs review. As bargaining will begin in the next month, it was further agreed that the process would remain as it is now and any issues of concern would be dealt with as they arose.

4.4 Christmas Floater for Auxiliaries – Article 44

The BCGEU will provide UBCO with names of auxiliary employees who did not receive the Christmas floater and may have been eligible.

ACTION: BCGEU

4.5 Letter of Understanding for Research Assistants

The document has been prepared and is in the final approval process.

Adjourned – The meeting was adjourned at 10:15 am.

Next Meeting – A date has not been set for the next meeting as bargaining will be underway.