

MINUTES

JOINT UNION / MANAGEMENT COMMITTEE (JUMC) MEETING

Tuesday, February 13, 2007– 10:00 am
Graduate Studies Boardroom – Arts 363

Chair: Jackie Podger
Present: George Athans, Lynn Phillips, Melody Burton
Ken Beckett, Karen Whitehouse, Judy Moroz, Rob Wotherspoon

Recording: Lynn Phillips

1. Call to Order – 10:00 am
2. Approval of Agenda – Approved with one addition – 5.1 Contracting Out
3. Approval of Minutes of January 9, 2007 - Approved
4. **OLD BUSINESS**

4.1 Job Evaluation - Review Process Committee

The Joint Job Evaluation Committee (JJE) has written a procedure for evaluating new and existing jobs. Along with that document will be the BCGEU Job Description template, a list of active verbs to help job description authors accurately describe the job, and a signature sheet. There are timelines attached to the process as well. Judy Moroz thanked Lynn Phillips for effectively chairing the committee.

The Union approved the document and Human Resources will post all documents to their website.

5. NEW BUSINESS

5.1 Promote Support Staff Development

The University advised the Union that the Support Staff Development (professional development) funds are being under-utilized. The Union will consult with Laura Thurnheer, Organizational and Development Coordinator, on the criteria for applying. The Union agreed to send an email notice to the membership to encourage their participation in development activities.

5.2 Contracting Out

The Union inquired as to whether or not there would be a change in staff responsibilities related to cataloguing in response to a CUPE grievance filed at the UBC Vancouver Library. The University confirmed that there will no impact on the UBC Okanagan Library. The Union responded that they will investigate further and come back to the University if there are any further concerns.

The Union inquired as to why the operation of the geo-thermal system was going to be contracted out. The University will investigate and respond at the next meeting.

Adjourned – 10:45 am

Next Meeting:

Thursday, March 15, 2007

Time:

1:30 pm

Location:

Graduate Studies Boardroom, Arts 363