



STAFF AWARDS OF EXCELLENCE

Letter of Support

You have been asked by the Nominator to complete a Letter of Support for a Nominee of a Staff Award of Excellence honouring exceptional contribution in the area of:

Sustainability

Instructions:

1. Review the award criteria (below)
2. Describe how the nominee meet some or all of the criteria (**maximum of 2 pages**)
3. Give the completed letter of support to the Nominator for consideration

If you have questions about writing a letter of support, please contact Human Resources at ubco.hr@ubc.ca.

Award Criteria:

- Demonstrated the application of UBC sustainability policy or plans in their actions, daily operations or activities on campus
- Actively engaged their colleagues in demonstrated ways to support campus sustainability
- Initiated a sustainability-related initiative or practice within the unit or department that has benefited day-to-day operations or the overall campus' environmental footprint
- Demonstrated involvement as a volunteer individual or team to help educate, create awareness or promote campus sustainability
- Activities can be related to, but are not limited to the following – energy conservation practices, recycling and waste diversion practices, water conservation practices, sustainable purchasing practices, sustainable food choices and service delivery, sustainable accommodation operations, green meetings and events, paperless office initiatives, energy conservation practices

First Name of Nominee:

Last Name of Nominee:

Letter of Support Written By:

First Name:

Last Name:

Current Job Title:

Email Address:



Please identify the individual's achievement/contribution, a) how it was accomplished and b) how it was beyond the normal requirements of their job.



Describe the impact of this individual's achievement/contribution relative to the criteria for the recommended award, a) in their department, if applicable, or b) across UBC Okanagan.